



**A REGISTERED CHARITY, Charity Number 1026054**  
**Jubilee Hall, School Lane, Seer Green, Beaconsfield, Bucks. HP9 2QJ**  
**01494 730060**

## **Sickness Procedure**

If your child is unwell, please let the Pre-School know (01494 730060) by 8.30am, if they are due to attend a morning session or by 12pm if it's an afternoon session.

Please avoid calling during peak times if possible (8.50 – 9.00, 11.50 – 12.20, 15.10 – 15.20).

Please advise staff as soon as possible if a child is suffering from any infectious disease such as chicken pox.

Please allow a **48 hour period** after any symptoms of sickness and/or diarrhoea have ceased before your child returns to pre-school.

We kindly ask that you follow this procedure and do not get offended when we turn your child away if they try and return before this! It is not that we are trying to be awkward, but merely prevent the spread of any nasty infections.

We would also like to remind you of the sickness portion of our Health and Safety Policy, outlined below and contained in full in Policy 15.

*Our policy for the exclusion of ill or infectious children is discussed with parents. This includes procedures for contacting parents - or other authorised adults - if a child becomes ill while in the setting.*

- *We do not provide care for children who are unwell, have a temperature, or sickness and diarrhoea, or who have an infectious disease. If children appear unwell during the session (have a temperature, diarrhoea or pains, particularly in the head or stomach, the person in charge calls the parents and asks them to collect the child or send a known carer to collect on their behalf. Temperature is taken using a digital thermometer kept in the Office.*
- *In extreme cases of emergency the child will be taken to the nearest hospital and the parent informed.*
- *Parents are asked not to bring into the Pre-School any child who has been vomiting or had diarrhoea until at least 48 hours has elapsed since the last attack.*
- *Staff suffering from sickness or diarrhoea should not be at Pre-School.*
- *Children with headlice are not excluded, but must be treated to remedy the condition.*
- *Parents are notified if there is a case of headlice in the setting.*
- *Parents are notified if there is an infectious disease, such as chicken pox.*
- *HIV (Human Immunodeficiency Virus) may affect children or families attending the setting. Staff may or may not be informed about it.*
- *Children or families are not excluded because of HIV.*
- *Good hygiene practice concerning the clearing of any spilled bodily fluids is carried out at all times.*
- *Ofsted is notified of any infectious diseases that a qualified medical person considers notifiable.*
- *If the children of Pre-School staff are unwell, the children will not accompany their parents/carers to work in the Pre-School.*
- *The local authority's medical officer for environmental health is notified of any infectious diseases that a qualified medical person considers notifiable. The Pre-School has a list of excludable diseases and current exclusion times.*