



**A REGISTERED CHARITY, Charity Number 1026054**  
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Dear parents and carers,

Thank you for your patience whilst we have been planning the return to Pre-School from 1 June. Following on from my email last week, I am now writing to inform you of our plans for a phased return, and what this means for you and your children.

Firstly, to start at the end (!) of this note, I have provided a Q&A which I hope will address any queries you may have. Please do read these as they contain some very important information. There is also a google form **which we would like all parents to complete before 22 May please**, irrespective of your plans and whether you've let us know them already. This will ensure all data is captured accurately on our systems, and we can offer the right places to the families who wish to return.

Our return, as previously outlined, will focus on the older children first, beginning on 1 June 2020.

Once the google form is completed, each older child will be offered two days per week subject to (i) the child **NOT** attending any other childcare setting; (ii) the parents wishing for the child to return; and (iii) the child not having a clinically extremely vulnerable person in your household.

The two days offered will either be a Monday and Wednesday or a Tuesday and Thursday, and will be allocated by Pre-School. We've aimed to do this based on the sessions the children attend, but this is not always feasible. However, by ensuring the children only mix with a small, consistent group of up to 10, including consistent staff, we hope this will help reduce any risk.

The days will operate on a shorter basis, with a phased drop off between 9.00am-9.30am, and a pick up at 2.00pm. Parents will be asked to retain social distancing and drop their children at the door, and no adults will be allowed inside the setting. We appreciate this may be difficult, particularly with the children having been off, but please trust the staff to ensure the children are well looked after and help them, and other parents, by not lingering outside. For pick up, children will be brought to the door and sent out.

Children will need a morning snack plus lunch to be sent on the days they attend, as well as appropriate clothing for them to remain outdoors for as much of the day as possible, regardless of the weather. Please can parents ensure snacks are fruit, vegetables or breadsticks/rice cakes, and **DO NOT** enclose any items with nuts or sesame in, which includes hummus and some breadsticks.

Finally, the fees for all older children attending from 1 June will be £5 a week to cover the consumables charge, which includes all hand sanitizer, soap, tissues etc as well as materials. All hourly fees will be covered by your funding (assuming you take your funding with us and not another setting), so there will be no charge on top. This is a slightly increased cost from £4 for two days but, as you would expect, we anticipate a higher spend is likely on these items for the coming weeks.

Once we see the uptake for older children, and know how many younger children are likely to return, we will use this information plus the experience with the older children to evaluate how things are going, and to see what plans we can make to re-introduce the younger children over the coming weeks.

The return of the children does still of course depend on the Government's plans, and in particular their announcement on 28 May. Therefore, I will be reaching out to you all again following this announcement to confirm the plans we have, or to highlight any changes which need to be made.

I hope this note, along with the Q&A, provides some clarity around what we hope will be the next steps. Please do let me know if you have any questions, and **please do complete the google form**.

[\*\*SGPS: Summer Term 2020 return\*\*](#)

Thanks and stay safe,

Sarah