



## **08. Emergency Policy**

### **Lockdown of Premises Procedure – ABBREVIATED VERSION FOR PUBLIC SHARING**

#### **Aims of Policy**

This policy aims to outline the lockdown of premises procedure for emergency scenarios. The following procedures aim to minimise the disruption to the learning environment whilst ensuring the safety of all children, staff, volunteers, students and visitors.

Lockdown procedures may be activated in response to any number of situations:

- A reported incident/civil disturbance in the local community (with potential to pose a risk to those on-site);
- An intruder on the Pre-School site, or the site of the adjacent school (with potential to pose a risk to those on-site);
- A warning being received regarding a risk locally, of air pollution (gas cloud, smoke plume etc.) or chemical, biological or radiological contaminants;
- A major fire in the vicinity of the Pre-School, or on the adjacent site of the school; or
- The close proximity of a dangerous animal roaming loose.

#### **FULL POLICY**

The full policy which includes the procedures for a Partial and Full lockdown is not available on our website. This is to prevent our procedures being used to target the Pre-School. The full policy is, however, available confidentially to all staff and Trustees.

As with all the policies for Seer Green Pre-School, the Operational Plan should be referred to for the specific details of day to day operations of the Pre-School. In addition, any issues which arise in the course of a child's time with the Pre-School and that are related to a child's health and wellbeing, parent's or staff's concern, or the overall care and safety of our children, staff, parents and equipment will be dealt with in a professional and confidential manner in order to arrive at an appropriate outcome.

This policy was adopted on (date) \_\_\_\_\_

Signed on behalf of Seer Green Pre-School (Chairperson) \_\_\_\_\_

This policy was reviewed as indicated below:

*2018 created*

*May 2019 reviewed and updated*

*June 2020 reviewed*  
*June 2021 reviewed*  
*July 2022 reviewed*  
*June 2023 reviewed*  
*September 2024 reviewed and updated*

**UNCRC related article:**

**Number 6**

Every child has the right to life. Governments must do all they can to make sure that children survive and develop to their full potential.